

CHAPTER 279

United States Coast Guard Committee

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279.01 ESTABLISHMENT.

In recognition of the fact that Traverse City became a Coast Guard City in 2010, and to foster this special historical relationship, there is hereby established a United States Coast Guard Committee pursuant to Section 30 of the City Charter and upon recommendation of the City Manager.
(Ord. 921, Passed 8/15/11)

279.02 COMPOSITION; TERMS OF OFFICE; COMPENSATION; EXPENSES.

The United States Coast Guard Committee shall consist of eight members who may be non-registered electors of the City and who shall have evidenced interest in the advancement of the United States Coast Guard. One member shall be the City Manager or his or her designee ex officio with voting authority, and one member shall be the Commander serving at Coast Guard Air Station Traverse City or his or her designee ex officio with voting authority. Other members shall be appointed by the City Commission to terms of three years, except that the initial appointments shall be two members for one-year terms, two members for two-year terms and four members for three-year terms. Members shall be eligible for reappointment. Members shall serve without compensation, but may be reimbursed for actual expenses incurred in Committee activities.

(Ord. 921, Passed 8/15/11; Ord. 925, Passed 10/17/11; Ord. 931, Passed 2/6/12)

279.03 VACANCIES.

In the event of a vacancy on the United States Coast Guard Committee, the City Commission shall appoint a replacement to serve the remainder of the unexpired term.
(Ord. 921, Passed 8/15/11)

279.04 ORGANIZATION.

- (a) The United States Coast Guard Committee shall schedule regular meetings to be held at least quarterly and at other times as necessary. All meetings shall be open to the public.
- (b) At the first regularly scheduled meeting, the United States Coast Guard Committee shall develop by-laws governing the operations of such Committee.
- (c) At the first regularly scheduled meeting, a Chairperson and a Vice-Chairperson shall be elected to a term of one year. City staff shall be the Recording Secretary of the Committee. Officers thereafter shall be elected to one-year terms upon the expiration of the terms of the previously elected officers.
- (d) Four members shall be considered a quorum for the transaction of business of the Committee.
- (e) Five Affirmative Votes to take action.

(Ord. 921, Passed 8/15/11; Ord. 932, Passed 2/6/12)

279.05 DUTIES.

- (a) It shall be the duty of the United States Coast Guard Committee to serve in an advisory capacity and to make recommendations to the City Commission on matters relating to the operation, development and planning of the United States Coast Guard services, facilities and programs within the city of Traverse City.
- (b) Annually, the United States Coast Guard Committee shall submit, to the City Commission, a report of the year's activities.
- (c) The United States Coast Guard Committee shall submit to the City Manager a proposed budget for funds necessary for the capital improvements and general operation of the United States Coast Guard Committee systems through the normal budget process.
- (d) The United States Coast Guard Committee may solicit and recommend that the City receive any gifts, bequests of money, grants or other real or personal property to be applied for the United States Coast Guard Committee's purposes. The use and disposal of any gifts, bequests of money, grants or other real or personal property received for such purposes, shall be subject to the approval of the City Commission.
- (f) The United States Coast Guard Committee shall have such other duties as may be designated by the City Commission.

(Ord. 921, Passed 8/15/11)